York Foundation for Craft and Conservation

Bursary Scheme

Terms & Conditions 2026

Terms and Conditions

1. The Bursary funds must only be used for the purpose set out in the recipient's application. In exceptional circumstances, it may be possible to change the purpose for which the Bursary is to be used, after an offer has been made. For example, if a training course is cancelled, a similar course may be taken instead. Such changes must have the prior agreement of the Foundation Members, and requests should be sent via the Bursary Officer (info@conservationyork.org.uk).

2. Bursaries must be used for activities which will have commenced within the twelve months following the application round. In exceptional circumstances, it may be possible to extend the timescale within which the Bursary can be taken up. Such changes must have the prior agreement of the Foundation Members, and requests should be sent via the Bursary Officer (info@conservationyork.org.uk).

3. It is a Condition of the award that each Bursary winner should submit, within one year of the award being paid, a written report on their use of the funds provided and the benefits gained. You are required to provide several images with short captions and a brief summary of what the award was for and the difference that it has made (an example will be provided). This information will form the basis for a poster and details on our website and annual report. Please ensure that you have the appropriate permissions for images and information contained in the report to be used by the Foundation for these purposes.

4. We hold an Annual Meeting and Bursary Awards Ceremony in York each year in July. It features a work of the previous year's winners, including the posters created from your report submissions. Where possible we like to have bursary winners in attendance, if possible with examples of their work. This is an opportunity to connect with members, donors and others interested in heritage and how to support it.

5. It is not necessary for applicants to be members of the York Consortium for Craft and Conservation but you are warmly welcome to join. The first year of membership is free to bursary winners, apprentices and students, and there are details here about the annual subscription.

6. Submission of a Bursary application constitutes explicit consent for the information and supporting images contained within your application and, if successful, your subsequent feedback report, to be used for the purposes of communications, publicity, marketing, internal review and historical record by the Foundation. This may include material used for fund-raising, on our website and in publications including newsletters.

7. Your application further confirms your consent to Foundation retaining your personal data for a period of 6 years in accordance with our data privacy policy. During this time we may

communicate with you in connection with the full range of both organisations' normal activities. This might involve invitations to become a member of Consortium, notifications of future Bursary rounds, invitations to events and the like. In practice, we generally restrict mailings to Consortium members, but we intend our future events programme to encourage Bursary winners to benefit from an alumni organisation (over 200 strong and growing). We shall not pass your personal data to any other person or organisation.

8. If you are awarded a Bursary, your name, specialism and report will be retained indefinitely as a historical record of Foundation activities, and may be displayed in Consortium publications, including their website.